

Dear Parents/Guardians and Students,

We would like to emphasise the importance of a respectful and safe learning environment at Spotlight Academy. In line with this commitment, we have established the following guidelines for all students:

Behaviour Expectation: Students are expected to maintain appropriate behaviour at all times, showing respect to both teachers and fellow peers.

Communication: If any issues or concerns arise, we encourage students to promptly inform their teacher, ensuring that corrective actions can be taken when necessary.

Representing with Excellence: During performances or any activities representing Spotlight Academy, students should put forth their best efforts to represent themselves and their class members to the best of their abilities.

Safety Compliance: Students are required to comply with all safety regulations, including practicing proper hand washing and covering coughs to maintain a healthy environment for everyone.

Responsibility for Lunch: Students are responsible for bringing their lunch and taking any leftover rubbish home, promoting cleanliness within our facilities.

Costumes and Props: If students borrow costumes or props belonging to Spotlight Performing Arts, they are expected to return them in the same condition they received them, respecting the property of the academy.

Labelling Belongings: To prevent loss and confusion, please ensure that all personal belongings, such as water bottles and bags, are clearly marked with the student's full name.

Additionally, we want to highlight that for the first two classes attended by a new student, teachers have the authority to remove a student from the class if their behaviour is disruptive or in violation of these guidelines. In such cases, parents will be refunded for the remaining weeks of the term.

We appreciate your cooperation in creating a positive and enriching learning environment for all students at Spotlight Performing Arts

I agree to the above: Yes()



Child photo / video consent form:

I would be grateful if you would fill in this form to give Tara, Trading as Spotlight Performing Arts, permission to take photos and/ or video of your child and use these in our printed and online publicity for Spotlight Performing Arts.

I, _____ give permission to photographs and / or video of my child during Spotlight classes and events.

Name of child:

(1) _____
(2) _____
(3) _____

Name of parent or guardian: _____

Signature of parent / guardian:

Best regards,

Tara O'Connor
Studio Director

